

MINUTES

OF THE

June 7, 2018 SPECIAL MEETING



OF THE

OKLAHOMA WORKERS' COMPENSATION COMMISSION

STATEMENT OF OKLAHOMA OPEN MEETING LAW COMPLIANCE

Notice of this Special Meeting was filed with the Secretary of State's office on Monday, June 4, 2018 at 8:36 a.m., in compliance with the Open Meeting Act.

The agenda was posted at least 24 hours in advance of the meeting, in compliance with the Open Meeting Act. It was posted on the Commission website and at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, the Commission's principal office.

MINUTES OF THE JUNE 7, 2018 SPECIAL MEETING OF THE OKLAHOMA WORKERS' COMPENSATION COMMISSION

The members of the Oklahoma Workers' Compensation Commission met at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, on June 7, 2018.

Members present: Chairman Mark Liotta, Commissioner Jordan Russell, and Commissioner Megan Tilly.

Others Present: Dana Esparza, WCC; Executive Director Hopper Smith, and Jennifer Reeves, WCC.

Chairman Liotta expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum. The meeting was called to order at approximately 10:00 a.m.

Approval of Minutes

Chairman Liotta presented the minutes of the May 17, 2018, public meeting for approval.

Motion: Commissioner Tilly moved to approve the minutes of the May 17, 2018 public meeting.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, Commissioner Tilly.

The motion carried.

1. **Consent Agenda for Travel Vouchers Currently Outstanding**

Title 85A O.S. § 23 states any Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to approve the currently outstanding vouchers. All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

Chairman Liotta presented the Consent Agenda.

Motion: Commissioner Russell moved approve the Consent Agenda.

Second: Commissioner Tilly.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

2. **Discussion and Consideration of an Employee Pay Adjustment in Addition to and Independent of Any Pay Adjustment Provided for Pursuant to HB1024 of the 2017 Second Special Session of the Oklahoma Legislature, Effective July 1, 2018 For All Full-Time Employees of the Workers' Compensation Commission Employed By the Agency on the Last Working Day of June, 2018, Subject to Applicable Approvals Per Executive Order 2015-06**

The Commission discussed and considered approving and implementing an employee pay adjustment in addition to and independent of any pay adjustment provided for pursuant to HB1024 of the 2017 Second Special Session of the Oklahoma Legislature, effective July 1, 2018 for all full-time employees of the Workers' Compensation Commission employed by the agency on the last working day of June, 2018, subject to applicable approvals per Executive Order 2015-06.

Chairman Liotta presented and gave recommendations as to a pay raise for all eligible employees to go into effect August 1, 2018 separate from the state mandated HB1024 for all eligible employees across the board, who's employment began at least three months prior, by April 30, 2018. Subject to approval of the Cabinet Secretary.

Motion: Commissioner Tilly moved that the Commission approve a 3% pay raise across the board for all eligible employees beginning August 1, 2018, separate from the state mandated HB1024 for all eligible employees across the board, who's employment began at least three months prior, by April 30, 2018. Subject to approval of the Cabinet Secretary.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

3. **Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing the hiring, salary and/or employment of Candidate A, Candidate B, Candidate C, Candidate D, or Candidate E for the position of General Counsel; and for the purpose of discussing employment evaluation, promotion, salary or performance of each of the following Commission personnel: (1) Legal Operations Director, Eric Russell; (2) Appellate Counsel, Lindsey Christopher; and (3) Director of Communication and Administration, Collin Fowler, Subject to Applicable Approvals Per Executive Order 2015-06**

A. Motion and Vote to:

Go into Executive Session under Title 25 O.S. § 307(B)(1) for purposes of discussing the hiring, salary and/or employment of a Candidate listed in Agenda Item 3 for the position of General Counsel; and for the purpose of discussing the employment evaluation, promotion, salary or performance of each of the following Commission personnel: (1) Legal Operations Director, Eric Russell; (2) Appellate Counsel, Lindsey Christopher; and (3) Director of Communication and Administration, Collin Fowler, subject to applicable approvals per Executive Order 2015-06.

Motion: Commissioner Tilly moved to go into Executive Session.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

B. Motion and Vote to Reconvene in Open Session

Motion: Commissioner Russell moved reconvene into Open Session.

Second: Commissioner Tilly.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

4. Motions arising from executive Session

Motion: Commissioner Tilly moved approve hiring of Ms. Greenwalt at salary discussed and adjustments to current discussed employees' salaries as discussed. All subject to approval of the Cabinet Secretary.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried.

5. Announcements

The Commission's next regularly scheduled business meeting is on June 14, 2018. The Commission's next regularly scheduled appeals meeting is on June 15, 2018.

ADJOURNMENT.....Chairman Liotta

Motion: Commissioner Tilly moved to adjourn.

Second: Commissioner Russell.

Those voting aye: Chairman Liotta, Commissioner Russell, and Commissioner Tilly.

The motion carried. The meeting adjourned.